

ADMINISTRATIVE - INTERNAL USE ONLY

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

FROM: R. E. Hineman
DDS&T
6E60 Hqs

EXTENSION

NO.

DDS&T-0643-87

DATE

6 October 1987

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. DDA/EXA
7D24 Hqs

07 OCT 1987

10/7

CD

2. ADDA

07 OCT 1987

VA

3. DDA

WED

4.

5. DDA
Registry
Subj File

6.

7.

8.

9.

10.

11.

12.

13.

14.

15.

Discussed with DDS&T on 9 Nov 1987. Told him if to proceed would need a detailed rationale as to why. We agree not push now, but he still believes must stay.

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DDS&T-0643-87

Memorandum For: Deputy Director for Administration

FROM: R. E. Hineman
Deputy Director for Science and Technology

SUBJECT: Location of the Office of the Deputy Director for
Science and Technology

Bill,

STAT 1. I'm sending this memorandum to officially notify you that the
STAT requirement to move my office and my Headquarters staff [] is no longer
valid. Despite the fact that most of the DS&T offices will eventually be in
[] I have decided that it would be in the best interests of the Agency
and the Directorate if the O/DDS&T staff remain in Headquarters in our present
space.

STAT 2. Please incorporate this change into your planning. If your Logistics
STAT personnel have specific questions regarding our requirements, please have them
contact []

[]
R. E. Hineman

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